



## **AGENDA**

**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**  
**600 AVIATION RESEARCH BOULEVARD, EGG HARBOR TOWNSHIP, NJ 08234**  
**TELEPHONE (609) 343-2390 FAX (609) 343-2188**  
**REGULAR BOARD MEETING**  
**THURSDAY – JANUARY 16, 2025 - 4:00 P.M.**

### **I. OPENING STATEMENT & ROLL CALL**

### **II. MINUTES**

#### **A. Minutes of the December 12<sup>th</sup>, 2024, Board Meeting Attachment #1**

The Board will be asked to approve the minutes as presented or as corrected.

### **III. FINANCIAL REPORT**

#### **A. Financial Report from November 2024 Attachment #2**

The Board will be asked to approve, by resolution, the expenditures contained in the preliminary Financial Report from November 2024.

### **EXECUTIVE DIRECTOR'S REPORT**

#### **A. CONTRACTS AWARDED - Authorized by Executive Director**

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

### **IV. ADMINISTRATIVE**

#### **A. Atlantic County Joint Insurance Fund Commission Attachment #3**

The Board will be asked to approve a resolution authorizing the Executive Director to execute documents required to continue its participation in the Atlantic County Joint Insurance Commission for 2025 for an amount not-to-exceed \$126,728.

#### **B. ACIA Annual Audit Contract Attachment #4**

The Board will be asked to approve a resolution authorizing the Executive Director to execute a professional services agreement with Holman Frenia Allison, P.C. to perform an accounting audit for the years ending December 31, 2024, December 31, 2025, and December 31, 2026, in the amounts of \$42,050, \$44,100 and \$46,300 respectively.

**C. Atlantic County Web Hosting LEAP Grant**

**Attachment #5**

The Board will be asked to approve a resolution supporting the submission of a LEAP Implementation Grant by Atlantic County Government for web hosting and design based in a Content Management System.

**V. GOLF COURSE OPERATIONS**

**A. Ground Supplies Award**

**Attachment #6**

The Board will be asked to authorize the purchase of certain fertilizers, pesticides, seed and other grounds supplies in amounts as needed in accordance with the bid responses and the recommendations of the Director of Golf and the Golf Course Superintendent and identified on the attached list of vendors and products in amounts not to exceed the respective approved Golf Course Budgets.

**VI. NATIONAL AEROSPACE RESEARCH AND TECHNOLOGY PARK**

**A. ACEA Inter-Agency Agreement**

**Attachment #7**

The Board will be asked to authorize an amendment to the Inter-Agency Agreement with ACEA for Project Management Services for NARTP Building #2 construction in the amount of \$15,258,946.

**VII. PROJECT MANAGEMENT**

**A. Mainland Regional School District**

**Attachment #8**

The Board will be asked to authorize the execution of a Shared Services Agreement with the Mainland Regional School District to provide Project Management services through the bidding for renovations to the Mainland Regional School in the amount of \$12,000.

**VIII. COMMUNITY DEVELOPMENT**

**A. Mullica Township Inter-Local Services Agreement**

**Attachment #9**

The Board will be asked to authorize the Executive Director to execute an Inter-Local Agreement with Mullica Township to administer their housing rehabilitation program.

**IX. OPEN SESSION**

**X. OTHER BUSINESS**

**XI. EXECUTIVE SESSION**

**XII. ADJOURNMENT**